



**CONOVER FIRE DEPARTMENT
OFFICE OF FIRE MARSHAL**
PO Box 549 / 1225 Conover Blvd. East, Conover, NC 28613
(828) 464-1295 Fax: (828) 464-1253
SPECIAL OPERATIONAL USE PERMIT
FIREWORKS / PYROTECHNICS DISPLAY APPLICATION



Application Submittal Date: _____ Date Requested for Display: _____

Pyrotechnic Company: _____

Contact Person and Title: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Telephone #: _____ Email Address: _____

Address of Display Site: _____

Type(s) of Display(s): ☐ Standard Pyrotechnics ☐ Proximate Audience Pyrotechnics

Internal Diameter of Largest Mortar: _____ Total Number of Mortar Rounds: _____

Firing Procedure: _____

Approximate Start Time of Display: _____ Approximate End Time of Display: _____

Approximate Time of Pyrotechnic Company Arrival to Display Site on Day of Event: _____

Name of Pyrotechnic Operator: _____

Valid NCOSFM Pyrotechnic Operators Permit # (provide copy): _____

Number of Assistants: _____ Number of Monitors: _____

Name of Pyrotechnic Assistants: _____

Valid NCOSFM Pyrotechnic Assistants Permit # (Provide copy of each permit): _____

Event Sponsor/ Organization: _____

Contact Person: _____ Telephone #: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

***The submittal of this application acknowledges the understanding of the terms and conditions herewith
attached and outlined by this application.***

Signature of Applicant: _____

Fireworks / Pyrotechnic Display

I. Fireworks / Pyrotechnic Displays shall comply with all applicable provisions of:

- A. The North Carolina State Fire Prevention Code
- B. The National Fire Protection Association 1123, Edition 2018, Code for Fireworks Display
- C. The National Fire Protection Association 1126, Edition 2016 Standard for the Use of Pyrotechnics Before a Proximate Audience (when applicable)
- D. Compliance with all other provisions deemed necessary to ensure for a safe display and provide for public safety

II. Permit Holder Requirements

- A. A Special Operational Use Permit is required for Fireworks / Pyrotechnic Displays.
 - 1. The Pyrotechnic Company conducting the display shall submit a Special Operational Use Permit – Fireworks / Pyrotechnic Display Application.
 - 2. The application shall be submitted to the City of Conover Fire Marshal's Office at least 90 days prior to the event or display date.
- B. The following additional information shall be included with the application:
 - 1. Site plan (the site plan must be to scale or include all critical site dimensions).
 - 2. The site plan shall include ground display areas, storage areas, firing locations, spectator areas, parking areas, property lines, fallout area as long as specified in NFPA 1123, Edition 2018, Code for Fireworks Display
 - a) The site plan does not have to be prepared by a licensed surveyor; however, it shall show all pertinent dimensions and information needed by applicable codes.
 - 3. Provisions for crowd control, site security, and fire protection
 - 4. Certificate of Insurance (Minimum of \$1,000,000)
 - 5. Complete list of all pyrotechnics to be displayed
 - 6. Emergency procedures and termination procedures
 - 7. Approval from City of Conover City Council
 - 8. Provide a copy of all NCOSFM permits for pyrotechnic operators and operator assistants
 - 9. Obtain approval for any road closures when applicable
 - 10. Current ATF license or letter for Fireworks / Pyrotechnics Company
 - 11. Obtain written permission from the owners of the land on which the fireworks shall be discharged, and upon any land, which debris might reasonably fall.

III. Procedures

- A. The Pyrotechnic Company conducting the display is responsible for obtaining the permit and submitting all of the required information at the time of permit application.
- B. A City of Conover Fire Department Official shall review the applications and may require additional information and safeguards.
- C. The pyrotechnic operator shall contact the City of Conover Fire Marshal or City of Conover Fire Chief at least one business day prior to the display to schedule an inspection of the site.
 - 1. After the display site is inspected and approved by a City of Conover Fire Department Official a permit will be issued to the Pyrotechnic Company Operator.

IV. **Responsibilities of Permit Holder:**

- A. Provide monitors, whose duty shall be the enforcement of crowd control and site security.
 - 1. The monitors shall be located around the display site to prevent spectators or any unauthorized persons from entering the site.
- B. The display site consists of the immediate area where a Fireworks / Pyrotechnics Display is to be conducted, including the discharge site, the fallout area, and the required separation distance from mortars to spectator viewing and parking areas.
- C. Provisions for crowd control and site security shall include the number and location of monitors, method of monitor identification, and provisions for keeping spectators out of the display site.
- D. During the period before the display, where pyrotechnic materials are present, public access to the site is prohibited.
 - 1. Only the pyrotechnic operator and necessary pyrotechnic operator assistants shall be permitted in the discharge area (area immediately surrounding the fireworks mortars) while the display is in progress.
 - 2. The discharge area shall be so restricted throughout the display and until the discharge area has been inspected by the pyrotechnic operator after the display.
- E. The Permit Holder shall be responsible for ensuring that a sufficient number of pyrotechnic operator assistants are available for the safe conduct of the fireworks/pyrotechnic displays.
 - 1. Pyrotechnic operator assistants shall include ready box tenders, shooters, and other persons who work under the direction of the pyrotechnic operator to put on an outdoor firework/pyrotechnic display.
 - 2. The permit holder is responsible for ensuring the pyrotechnic operator and all operator assistants are fully trained in their assigned tasks.
- F. The pyrotechnic operator shall be aware of the standard for minimally training all pyrotechnic operator assistants through NCOSFM.
 - 1. Notify City of Conover Fire Marshal or City of Conover Fire Chief if you plan to utilize onsite event employee(s).
- G. The pyrotechnic operator shall conduct a post display inspection and clean up all waste from fire mortars before leaving premises.
- H. The pyrotechnic operator is required to be on site at all times.